

Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- The relevance of proposals and decisions to equality, diversity, cohesion and integration.
- Whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- Whether or not it is necessary to carry out an impact assessment.

Directorate: Environment and Neighbourhoods	Service area: Parks and Countryside
Lead person: Claire Hern	Contact number: 37 88166

1. Title: Waiver of Contract Procedure Rules (CPRs) 8.1 and 8.2 in accordance with CPR 27 and approval to award contracts directly to providers for veterinary services without seeking competition.

Is this a:

Strategy / Policy

Service / Function

Other

2. Please provide a brief description of what you are screening

- Leeds City Council, Parks and Countryside service operates three licensed zoo collections at Tropical World (Roundhay Park), Lotherton Wildlife World (Lotherton Hall) and the West Leeds Country Park Visitor Centre (Pudsey Park). The service also operates a rare breeds and traditional farm animals farm at Home Farm (Temple Newsam). The four collections house a variety of rare, exotic and domestic animals.
- The Council has an obligation to ensure the welfare of the animals by ensuring adequate veterinary services are provided and available whenever required.
- A market sounding exercise was recently undertaken via YORtender, the

procurement portal for the Yorkshire and Humber region, to gather knowledge on the potential level of interest from providers in this opportunity and to assess the capability of providers to deliver a tried and tested programme. The results of the market sounding exercise were very poor with only two veterinary groups expressing an interest in a potential procurement option. The two expressions of interest were received from the International Zoo Veterinary Group and Parkhill Vets Ltd, two providers that the service already work with.

- It is therefore requested that the Chief Officer Parks and Countryside waive contract procedure rules to enable the continued purchase of veterinary services.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		✓
Have there been or likely to be any public concerns about the policy or proposal?	✓	
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		✓
Could the proposal affect our workforce or employment practices?		✓
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		✓

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?**

(think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

- It is felt that the proposal does not adversely affect how services are organised, provided or located. The service is seeking to improve the way in which a service is delivered to the public through better access to the existing resources. Furthermore, the changes made will have no discernible negative effects on service users and will provide only benefits to those using the site.

- **Key findings**

(think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

This increase of charges for the aforementioned facilities ensures they are able to be provided to a high standard and continue to bring communities together over sport and culture. The provision of such facilities increases learning, community engagement and aids the health and well-being of the participants. In addition there are concession arrangements within the proposals for children, carers and Max Card holders (for looked after children, children with additional needs and their families) and those on defined benefits. Furthermore, targeted offers will be considered for all visitors, including Leeds card and Breeze card holders, from time to time. This will enable market intelligence to be used to drive a discounted business model but also allow targeted benefits introduced to those most in need of assistance.

- **Actions**

(think about how you will promote positive impact and remove/ reduce negative impact)

There are no new actions required. Existing promotion of the opportunities to access reduced entry charges will continue.

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5. If you are **not already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment.****

Date to scope and plan your impact assessment:	
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Date to complete your impact assessment	
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Lead person for your impact assessment (Include name and job title)	
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6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Maria Akers	Senior Estates Manager	12 th July 2019

7. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.

Please send a copy to the Equality Team for publishing

Date screening completed	
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Date sent to Equality Team	
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Date published (To be completed by the Equality Team)	
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